

## **Collierville United Methodist Church**

### **Administrative Board October 30, 2022**

Meeting was called to order by Marie DeLockery.

Devotional presented by Jessica Nichols. As we enter the holiday season we are called to rest. God rested on the seventh day of creation. He modeled rest in the Old Testament and Jesus modeled it in the New Testament as He went away to seek a quiet place to rest and pray.

We are to make a list of how we can bless someone. We are to take time in silence away from all of the pulls of our hectic lives, things will be able to happen with or without you. We are to pray before we commit and don't over commit. And lastly we are to give ourselves permission to take a nap.

God knows what is essential. We are to trust in Him to pause. Remember He Modeled it for us to take rest. Practice during this Holiday Season, don't press on and Rest

Marie DeLockery asked the Board to say our Mission Statement.

#### **Learning**

Having had the Minutes sent out for your review are there any additions or corrections. Minutes accepted as written.

#### **Reports**

SPRC- Bob Vornbrock - See his complete report in Attachments

In committee it was discussed that the ministers should receive a cost of living increase but each minister declined respectively. Each minister's salary remains as it was last year.

Amounts listed in report. Marie asked that the recommendations be approved as presented. Voted to accept as presented.

#### **Pastor's Report**

Dr. Suddarth presented the slate of new Administrative Board with all positions filled. She thanked the committee for all the hard work that went into filling all the positions. She thanked all who were rolling off the board for their dedication and hard work and thanked those who had said yes to fill those positions going forward. Administrative Board Elect list Attached for your review.

Slate of Administrative Board Elect was accepted as presented.

Preschool Committee – Please see complete Report in Attachments.

Marie presented Question- Having the Director and Assistant Director sitting on the Family Life Team with Melanie Duncan and their financials merged into the church financials would you vote to dissolve the Preschool Committee. Voted to accept the dissolving of the committee.

Ministers who have their charge to the Charge Conference at CUMC are as follows: Emily Alkema, Susan Atkinson, Christy Brown, Jonathan Lewis, and Harry Mathewson.

Reports have been completed and filed with the District Superintendent's office.

These reports were a reflection of the health of our church with how many Baptisms, new Members, Transfers of membership, giving an overview of our total membership. Trustees reported a completed Accessibility report and finance reported the church in good financial standing.

### **Business Reports**

SPRC – Bob Vornbrock – Our Resident in Ministry, Tondala Hayward, has finished her 3 year program. A letter has been written and accepted for her to be ordained.

Christy Brown- serving as chaplain at St. Jude, has completed 2 years of her Residence in ministry.

Treasurer's Report-John Sammons Please see Report in your packet from meeting.

House and Grounds – Chip Peterson – What has been accomplished?

Trim replaced and painted on Scout Room Addition. Plumbing Replaced in the Preschool Area which they were able to help pay a portion through a grant they had received. Sanctuary lights have been updated and replaced with LED lighting. We have replaced our lighting control system. The roof of the sanctuary on Poplar and Gutters were replaced for \$44,000 which was paid for from our ALL In Campaign. The building has been soft washed on the exterior. There's an updated kitchenette with a new hot water tank at the Square which was done by the Helping Hands Group with funds from the MLC Fund. The Preschools Playground has been cleaned and painted. The lighting on the parking lot has been replaced with LED to make it safer for those using the building at night. The pew pads on the square have been cleaned.

Blaine Tooley continued the report. A number of projects have been completed with a sense of urgency because of the time for the availability of funds from the line of credit ended in December. Our prime concern was safety in replacing the lighting in the parking lot. The lights had been going out like a light a day. We have one quarter of the lights that have now been replaced with 13 more to be done. We can already see a difference even looking from the street. We have had delays with receiving the HVAC in the Foundry but it may be installed within the next couple of weeks. We did receive a \$10,000 fund from the United Methodist Development Grant to help with paying for this project. Our Poplar Sanctuary will be getting a Dehumidifying System, finishing with the LED lighting. Upgrading the WIFI

and Gym Roof Replaced. We will be replacing the play surface of the East playground. The Sanctuary on the Square will be having its brick repointed and cleaned, the basement to be waterproofed, replacing the electrical panel and new HVAC unit and controls.

Question was asked as to when we would be able to have hymnals and Bibles back in the pews? He reported because of the mold that they were all deposed of but we did have some from Longstreet that were donated. Amy Bradham asked if the memorial and honorarium placards had been saved. They had not but Blaine said he would check to see if there had been a list made with Beverly Crossnoe.

PCE will be who we are working with to replace our lighting and HVAC control system. Our current control System is out of date by 4 levels and Johnson Controls cannot upgrade it. By having PCE doing both projects, they are giving us a \$15,000 dollar discount and staying with us for a year to monitor our Electrical usage and make sure that everything is working correctly. We have not yet been able to see a savings but we should be able to see \$4500 a month savings.

Don Gary – Finance – We are currently having issues with pledges not being kept up to date. He has been in all services to ask for those who are behind to catch up or to be willing to add 10% to your current giving to bring us in line with our current budget needs.

We are currently \$100,000 short on our pledges. Our Diligent staff has worked very hard to keep within our current income. We did receive \$10,000 for the Foundry HVAC and \$ 100,000 for the preschool to retain and give bonuses to teachers during covid, resurface the playground, and help repair the plumbing.

Total project cost of the lighting and HVAC Controls will be \$495,000. PCE gave us a \$15,000 dollar rebate for doing both at the same time with a 10 year warranty.

Motion was made to take a Loan from TVA of \$260,000 at 2% for a period of 5 years to finish the lighting and control system on both campuses with balance to be covered by the line of credit.

Marie read motion and it passed.

Stewardship Campaign – Clayton Davis – Pledge Update as of 10-23-2023 we have 135 pledges for \$1,083,558. We are 75 pledges short of what had been turned in 6 weeks into the campaign last year. With a comparison of roughly 1.1 million this year to 1.4 million pledged last year, we will be sending letters to those who have pledged but have not yet this year within the next week.

Pastor's Report – Please see Report in attachments

Dr. Suddarth and J.D. Peeples reported on the discernment survey. The Discernment Committee has worked very hard to find out and communicate who we are and what we believe. We have had 16 listening sessions with more than 300 people attending.

The team has updated our contact information to the best it has been in years. We are Communicating through Collected e-mails, through ENEWS, postcards and cell phones.

Of the 1755 surveys sent out as on Tuesday, October 17, we had received 366 by Oct 18., which is 21% that have been completed and been returned. As of Friday, October 28 we have had 701 that have completed the survey giving us 40% of our total.

We average 550 in person worshiping. On average about 750 with on line and in person worshiping combined. Tomorrow an EMAIL will go out to all who have yet not replied to the survey. The last time to submit the survey will be midnight Monday, October 31.

The discernment team will start reviewing the surveys and listening sessions on (Nov.1) Tuesday and Thursday to find the pulse of the church. J.D. Peebles asked for prayers for the team as they do their reviews.

Dr. Suddarth continued her report as written and attached.

Closing Prayer by Rev. Eddie Bromley

Respectfully Submitted,

Jeffrelyn Arterburn, Recording Secretary



# COLLIERVILLE

UNITED METHODIST CHURCH

Vision: Reaching out to transform lives by extending God's love to all.

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## ADMINISTRATIVE BOARD MEETING AGENDA

Sunday, 10-30-2022, 6:30 p.m. – Room 101

### LOVING

- Taking of roll
- Call to order
- Devotional – Jessica Nichols

### LEARNING

- Recite vision
- Approval of the previous minutes:
  - Administrative Board (6-5-22)
  - Charge Conference (6-5-22)

### LEADING

- Yearly Charge Conference Preparations for November 7<sup>th</sup> @ Germantown UMC
  - Action Items
    - SPRC, Bob Vornbrock
      - Clergy Budget Compensation Packages
    - Lay Leadership Committee Report - Deborah Suddarth
      - Preschool Committee
  - Reports
    - Clergy with Charge Conference at CUMC – Marie DeLockery
      - Emily Burch Alkema
      - Susan Atkinson
      - Christy Brown
    - Reports as submitted - Marie DeLockery
      - Report of the Pastor (membership)
      - Trustee Committee Report
        - Accessibility Audit
      - Finance Committee Report
- Business Reports
  - SPRC Report – Bob Vornbrock
    - Residence in Ministry for Rev. Tondala Hayward & Rev. Christy Brown
  - Treasurers' Report – John Sammons (Executive Summary on back)
  - Trustees – Matt Morgan
    - What has been accomplished – Chip Petersen
    - What CUMC is scheduling next – Blaine Tooley

### CORE VALUES

**SCRIPTURE:** Led by God's Word

**LOVE:** Growing in God's Grace

**HUMILITY:** Walking w/God

**SERVANTHOOD:** Living as God's Servants

**MISSION:** Reaching out in God's Love,  
Justice & Mercy



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- Finance Report – Don Gary
  - A 2% loan of \$260,000 to retrofit and upgrade lighting fixtures and replace the HVAC control system on both campuses.
    - This has been approved by House & Grounds, Trustees, and Finance.
- Stewardship – Clayton Davis
- Pastor's Report – Deborah Suddarth
  - Discernment Team w/JD Peebles, Laity Co-Chair

## CLOSING PRAYER

### Next Administrative Board Meeting Dates:

- Monday, November 7, Cluster Charge Conference at 7 p.m., - Germantown UMC
- Sunday, December 4, Administrative Board, 6:30 p.m., Room 101
- Sunday, January 22, Administrative Board, 6:30 p.m., Room 101

## Called Charge Conference

October 30, 2022

approximately 7:30 p.m. (immediately following Administrative Board Meeting)

### Loving

- Roll
- Call to Order
  - Presiding Elder, Dr. Deborah C. Suddarth

### Learning

- Motion
  - A 2% loan of \$260,000 to retrofit and upgrade lighting fixtures and replace the HVAC control system on both campuses.
    - This has been approved by House & Grounds, Trustees, and Finance.
- Question & Answer

### Leading

- Vote

### Closing Prayer



10/30/22

Admin Board @ 6:30

## 2022 Administrative Board

Attend	Last Name	First Name	Position	Email Address
	Adams	Wade	At Large Class of 2023	wadeadams315@gmail.com
	Arterburn	Jeffrelyn	Recording Secretary	jjarter@bellsouth.net
	Bailey	Clara	Blood Drive	clarabailey@comcast.net
✓	Bond	Chris	At Large Class of 2024	crbond007@att.net
✓	Bradham	Amy	At Large Class of 2022	abradham@comcast.net
	Brasher	Melissa	Witness TT	ephesians18@gmail.com
✓	Brewer	Nita	Library	bbpbrewer@outlook.com
✓	Brown	Nicholas	At Large Class of 2022	nsbrown74@icloud.com
✓	Burch	Jerry	At Large Class of 2024	dr.jerry.burch@gmail.com
	Carpenter	Preston	Lay Member AC 2022	pcarpenter83@yahoo.com
	Casey	Monica	Common Cup TT/Adult Discipleship TT	Monkeyhooper@gmail.com
	Clark	Dori	Worship TT	MAXDORICLARK@CS.COM
✓	Davis	Clayton	Stewardship TT	clayton.davis.ms@gmail.com
✓	Davis	Danielle	At Large Class of 2024	edanielledavis@gmail.com
7370	DeLockery	Marie	Board Chair/Lay Member AC	mfdelockery@gmail.com
	Duncan	John	Advocate for the Disabled	jduncan@colliervilleletrn.gov
✓	Evans	Jenny	Walk to Emmaus	je218@bellsouth.net
	Evans	Pam	At Large Class of 2024	pamevans1@live.com
✓	Evans	Robert	Men's Ministry Events	RE218@BELLSOUTH.NET
✓	Gary	Don	Finance	dongarydds@aol.com
✓	Gary	Pat	Worship TT	pgary1@bellsouth.net
	Hansen	Sara	Congregational Care TT	mh56114@aol.com
MH	Harris	Meg	At Large Class of 2023	mandbharris@gmail.com
	Hart	Rosemary	Alt. Member AC 2022	rchart723@bellsouth.net
	Hart	Tommy	Alt. Member AC 2022	tommy@hartpropertiesgroup.com
✓	Hisky	Cathy	Lay Member AC 2022	chisky@bellsouth.net
	Jackson	David	Assistant Treasurer	davidjksn@bellsouth.net
✓	Johnson	Kerry	Common Cup TT	kerry733@bellsouth.net
✓	Jones	Bill	Alt. Member AC 2023	jonesw9586@bellsouth.net
✓	Jones	Jeannie	Alt. Member AC 2023	jonesw9586@bellsouth.net
✓	Joyner	Stan	At Large Class of 2024	stanjoyner@msn.com
	Keyser	Michelle	JEWEL Ministries	mmkeyser@att.net
	King	Ed	UMM	tnkings@aol.com
	Klco	Heidi	Children's Ministry	heidsil@yahoo.com
✓	Konsowitz	Bob	At Large Class of 2023	konsow@bellsouth.net
✓	Landers	Katie	At Large Class of 2023	katie.landerson@hotmail.com
✓	Lee	Richard	Missions / Lay Member AC	arhlee@att.netanne
✓	Lipe	Ron	At Large Class of 2023	clipe711@aol.com
✓	McMillian	Steve	At Large Class of 2022	smemillian@mcdonaldins.net
✓	Meeks	Marilyn	UMW	meeksmaj@comcast.net
✓	Morgan	Matt	Trustee Chair	matt.morgan@crye-leike.com
✓	Nichols	Jessica	Lay Leader/1st Impressions/Lay Mem AC	jessicacnichols@gmail.com
✓	Peeples	J.D.	Endowment	grasshopper.peeples@gmail.com
✓	Petersen	Chip	House & Property	jmpetersen@bellsouth.net
✓	Quinton	Ed	At Large Class of 2024	cadequ@bellsouth.net
✓	Sammons	John	Treasurer	grdrail@bellsouth.net
✓	Schingle	Brenda	At Large Class of 2022	bschingle@yahoo.com
✓	Slover	Ginny	At Large Class of 2022	ginnys1@yahoo.com
✓	Smith	Mary Jean	Lay Member AC 2022	maryjeansmith@hotmail.com
✓	Suddarth	Deborah	Lay Leadership	dsuddarth@colliervilleumc.org

Steve McMillian  
@gail

✓	Sutton	Leslie	Youth Ministry	tsutton1052@gmail.com
	Talley	Cint	Kitchen TT	clinttalley@gmail.com
✓	Vornbrock	Bob	Communications TT/Lay Mem AC/SPRC	bob.vornbrock@gmail.com
	Westmoreland	Janet	reception TT	jwestmoreland585@gmail.com
✓	Wayward	Tondala	Pastor	thayward@colliervilleumc.org
✓	Bromley	Eddie	Pastor	ebromley@colliervilleumc.org
✓	Henigan	Don	Staff	dhenigan@colliervilleumc.org

Other Clergy

	Brown	Christy
	Mathewson	Harry
	Alkema	Emily
	Lewis	Jonathan
	Alsop-Atkinson	Susan



**CUMC Administrative Board 10.30.22**

On October 17, 2022, the Collierville United Methodist Church Staff/Parish Relations Committee met to discuss our pastors' salaries for 2023

Following that discussion, the S/PRC members voted unanimously to bring the following motion to the Administrative Board today.

On behalf of the S/PRC, we move that Collierville United Methodist Church pastor compensation packages for 2023 be set, as follows:

**Dr. Deborah Suddarth**

\$120,778 Gross salary including housing allowance

Plus \$9,000 for Continuing Education and Professional Expense reimbursement

**Rev. Tondala Hayward**

\$66,332 Gross salary including housing allowance

Plus \$2,800 for Continuing Education and Professional Expense reimbursement

**Dr. Eddie Bromley**

\$80,000 Gross salary including housing allowance

Plus \$7,000 for Continuing Education and Professional Expense reimbursement

The official minutes from the October 17 meeting state that the S/PRC felt all pastors earned an increase in salary. However, in all cases the proposed compensation packages represent no change from 2022 as requested by each of our pastors.

# Collierville United Methodist Church

Vision: Reaching out to transform lives by extending God's love to all.

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## 2023 Elected Personnel

**Chairperson of the Administrative Board,** Ron Lipe ('23) 1<sup>st</sup> year

**Parliamentarian,** John McCarty ('23)

**Lay Leader,** Julie Smith ('23) 1<sup>st</sup> year

**Recording Secretary,** Jeffrelyn Arterburn

### At large members to the Administrative Board

Class of 2023: Ron Lipe, Meg Harris, Katie Landers, Bob Konsowitz, Wade Adams

Class of 2024: Ed Quinton, Jerry Burch, Stan Joyner, Pam Evans, Chris Bond, Danielle Davis

Class of 2025: Amy Bradham, Jennifer Banks, Jennifer Beyer, Rebecca Talley, Tricia Price, J.D. Peeples

### Chairpersons and representatives

#### ENGAGE

Common Cup Task Team, Monica Casey ('21) & Kerry Johnson ('22)

Communications Task Team, Bob Vornbrock ('18)

Witness Task Team, Leanne Chasteen ('22) & Melissa Brasher ('20) 2<sup>nd</sup> year

#### CONNECT

Adult Discipleship Task Team, Monica Casey ('21) 3<sup>rd</sup> year

Advocate for the Disabled, John Duncan ('11) – Teacher

Blood Drive, Clara Bailey ('19)

Children's Ministry, Heidi Klco ('22)

Congregational Care Task Team, Sara Hansen ('21) 3<sup>rd</sup> year

Higher Education & Campus Ministries age level, TBD by staff

First Impressions Task Team, Sheila Moody ('23)

JEWEL Ministries, Michelle Keyser

Men's Ministry Events, Robert Evans

Older Adults (SAM), Rosemary Hart ('22)

Young Adult Ministry, TBD by staff

Youth Ministry, Leslie Sutton ('21)

United Methodist Men, Ed King

United Methodist Women, Marilyn Meeks

Worship, Pat Gary ('08) & Dori Clark ('15)

Full slate of officers  
Thank you for all the  
hard work to fill all  
the spots.  
Thank you to all who  
have served and now  
rolling off.  
And thank you to the  
new members who have  
said yes to fill those  
spots.

#### EQUIP

Lay Members of Annual Conference: (total of 3); Bob Vornbrock, Richard Lee, Cathy Hisky

Alternates: Bill & Jeannie Jones

Library, Nita Brewer ('20)

Prayer, Kim Pappas ('23)

Stewardship Task Team, Clayton Davis ('22) 2<sup>nd</sup> year

Walk to Emmaus, Dennis Arterburn ('23)

#### ADMINISTRATION

Endowment, Jim Stackhouse ('23) 1<sup>st</sup> year

Finance, Bob Archer ('23), 1<sup>st</sup> year

Lay Leadership (Nominations), Deborah Suddarth ('15) (Staff), Melanie Duncan ('22) (Staff)

John Sammons, Treasurer ('22)

David Jackson, Assistant Treasurer ('03)

SPRC, Bill Daniels ('23) 1<sup>st</sup> year

Trustees, Matt Morgan ('22) 2<sup>nd</sup> year

# Collierville United Methodist Church

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## SEND

House & Property, Chip Petersen ('22), 2<sup>nd</sup> year  
Kitchen Task Team, Clint Talley, 3<sup>rd</sup> year ('21)  
Missions, Richard Lee, 2<sup>nd</sup> year ('22)  
Reception Task Team, Janet Westmoreland ('20) 4<sup>th</sup> year  
Safety Team,

**Other Clergy,** Retired – Susan Alsop-Atkinson, Harry Mathewson  
Active – Christy Brown, Jonathan Lewis, Emily Alkema

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EVERYONE ABOVE THIS IS ON THE ADMINISTRATIVE BOARD

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## CLASSES FOR CLASSED COMMITTEES

### Endowment Committee, Jim Stackhouse, ('23), 1<sup>st</sup> year

Class of 2023: Susan King, Jim Stackhouse

Class of 2024: Jamie Baccus, Bill Daniels

Class of 2025: Lane McKinney, Jo Talley

(Finance Chair or Rep) (Board of Trustees Chair or Rep)

John Sammons (Treasurer)

Ex-officio without vote: Don Henigan, Finance Administrator

### Finance Committee, Bob Archer ('23) 1<sup>st</sup>, Chairperson

Class of 2023: Bob Archer, Herbie Krisle, Patrick Crider, Cary Pappas

Class of 2024: Darrin Yoder, David Young, Debbie Walker, Norm Kennel

Class of 2025: Chris Nichols, Laura Edgerton, Sherry Douglas

Virtue of other offices: Julie Smith ('23) (Lay Leader)

Susan French, (Preschool Rep)

Ron Lipe ('23) (Chairperson Adm. Bd.)

Bill Daniels ('23) (Staff/Parish Chair)

Clayton Davis ('21) (Stewardship Task Team)

Mark Moody ('23) (Trustees Rep)

John Sammons ('22) (Treasurer)

Jim Stackhouse, ('23) (Chair-Endowment)

Don Gary, Past Finance Chair

Ex-officio without vote: Deborah Suddarth, Don Henigan

### Lay Leadership, Deborah Suddarth ('15), Chairperson, Melanie Duncan, Co-Chair

Class of 2023: Beth Smith, Ed Quinton, Kerry Johnson

Class of 2024: Erin Daniels, Ron Lipe, Julia Carpenter

Class of 2025: Brenda Schingle, Janet Snow, Cathy Hisky

Virtue of other office: Julie Smith ('23) (Lay Leader) & Cathy Hisky (Lay Delegate to Annual Conference)

### Missions, Richard Lee ('22) 2<sup>nd</sup> Year, Chairperson

Class of 2023: Karen Ray, Karen Ehrlich, Alexis Fulton

Class of 2024: Richard Rochester, Kit Poe, Richard Lee

Class of 2025: Cathy Hisky, Dori Clark, Leslie Bond, Susan Littell

Virtue of other office: Ed Quinton, Disaster Response

Lakeshore, Katie Landers

Sager Brown, \_\_\_\_\_

Golden Cross, Susan Littell

Neighborhood Centers, Linda Averill & Judy Wallace

Reelfoot Rural Ministries, John Kavicky

Collierville Connect Team, Richard Lee

Resource Redistribution: Tommy Hart/Board: John DeLockery, Jenny Fehrenbacker, Steve Hauck

Bob Ryan, Bob Vornbrock, Irv Walker, Darren Yoder

### Staff/Parish Relations Committee, Bill Daniels ('23) 1<sup>st</sup> Year, Chairperson

Class of 2023: Mark Younger, Kerry Johnson, Brooke Ehrhart

Class of 2024: Stephen Galloway, Angie Davis, John Aitken

Class of 2025: Debbie Worsham, Bill Daniels, Sonny Beyer

Ex-Officio: Pastors Voting – Julie Smith ('23) (Lay Leader), Bob Vornbrock (Lay Member Annual Conference)

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**Trustees**, Matt Morgan ('22) 2<sup>nd</sup> Year, Chairperson

Class of 2023: Sam Cox, Sherrie Scardino, Mark Moody (Vice Chairperson)

Class of 2024: Betty Edmunds, David Townsend, Preston Carpenter

Class of 2025: Matt Morgan, Mark Hansen, Rick Smith

Ex-officio without vote: Deborah Suddarth (Executive Pastor), Chip Petersen ('22) (House & Grounds),

Michael Parkes (Facilities Manager), Secretary – rotating, Jim Stackhouse ('23) (Endowment)

Ad hoc: Safe Sanctuary: Courtney Bradham

*Bus Sub Committee*: Leonard Schingle, Chairperson, Robert Evans, Bob Konsowitz, David Young, Nicholas Brown

*House & Property Sub Committee*, Chip Petersen ('22) 2<sup>nd</sup> year, Chairperson

Class of 2023: Don Johnson, Andrew Foster, Ruth McFall

Class of 2024: Susan Smith, Allen Carpenter, Danny Reed

Class of 2025: Chip Petersen, Jeff Walker, Ann Hall

ex-officio without vote: Michael Parkes, \_\_\_\_\_ Trustees Representative, TBD

## **ACTION NEEDED BY ADMINISTRATIVE BOARD**

- Recommendation from Lay Leadership Committee to dissolve:
  - Preschool



# COLLIERVILLE

UNITED METHODIST CHURCH

## Memorandum

To: Administrative Board

From: Lay Leadership

Date: 10-18-2022

RE: Rationale to Dissolve the Preschool Committee

1. The preschool budget has been rolled into the church budget. The Executive Director of Finance oversees their budget. All deposits, payables, and payroll go through the same channels that the rest of the staff uses, i.e. processes and procedures from the Finance Operations Manual. These have been reviewed, reinforced, and strengthened throughout 2022.
2. The Preschool Director currently sits on the Finance Committee to keep the committee up to date on the preschool budget.
3. With the reorganization of the church staff in the summer of 2019, the Preschool Director and Assistant Preschool Director sit on the Family Life Team, strengthening the cooperation of our ministries. Both preschool staff also attend all full staff meetings and Extended Operational Team meetings.
4. The Preschool Director reports to the Executive Director of Family Life for supervision, annual evaluations, and support.
5. Any issues that arise with the preschool go through the Family Life Team to be resolved. If not resolved at this level, the issue is sent to the Senior Pastor.

Admin Voted to  
dissolve the preschool  
committee.

*John Sammons*  
*Report*

TREASURER'S REPORT  
September 2022

	September	August	July	June
<b>Cash Balances</b>				
General	\$ 70,788.07	\$ (806.39)	\$ 77,455.36	\$ 90,297.78
General Fund Reserve held in Designated	\$ 139,190.06	\$ 141,159.05	\$ 159,639.05	\$ 170,415.95
ALL IN (Bldg Fund)	\$ 198,589.43	\$ 192,964.95	\$ 191,339.42	\$ 167,664.74
Designated	\$ 298,637.24	\$ 314,830.54	\$ 309,515.00	\$ 309,410.19
Preschool	\$ 96,296.77	\$ 132,481.84	\$ 191,539.36	\$ 5,255.73
Youth Fund	\$ 151,212.63	\$ 148,760.07	\$ 153,354.18	\$ 159,343.20
Common Cup	\$ 26,495.02	\$ 26,753.17	\$ 25,951.18	\$ 25,403.81
Mary Louise Cox Fund	\$ 427,257.57	\$ 428,373.84	\$ 429,002.43	\$ 430,621.18
United Methodist Foundation M.L. Cox	\$ 116,000.09	\$ 115,809.72	\$ 115,613.34	\$ 115,417.29
<b>TOTAL CASH BALANCES:</b>	<b>\$ 1,524,466.88</b>	<b>\$ 1,500,326.79</b>	<b>\$ 1,653,409.32</b>	<b>\$ 1,473,829.87</b>
September 2022 Loan Balance (0.00% Int. Rate)	\$ 3,474,178.96			
2022 Note Payment - Principal	\$ -			
<b>Fidelity Investments</b>	<b>September</b>	<b>August</b>	<b>July</b>	<b>June</b>
General Fund	\$ 94,733.83	\$ 103,301.11	\$ 107,589.06	\$ 88,703.22
Scholarship Fund	\$ 25,672.04	\$ 28,277.66	\$ 29,479.79	\$ 26,991.15
Property Fund	\$ 37,713.31	\$ 41,541.08	\$ 43,307.06	\$ 39,651.00
Mission Fund	\$ 191,172.01	\$ 210,575.36	\$ 219,527.23	\$ 200,994.63
Worship, Music, & Organ	\$ 15,893.16	\$ 17,153.78	\$ 17,883.02	\$ 16,373.39
Rev. David Atkinson Scholarship Fund	\$ 383,694.06	\$ 422,171.57	\$ 440,118.70	\$ 402,963.68
<b>TOTAL BALANCE:</b>	<b>\$ 748,878.41</b>	<b>\$ 823,020.56</b>	<b>\$ 857,904.86</b>	<b>\$ 775,677.07</b>



## Finance Committee Report to Administrative Board Oct 30, 2022

The finance Committee met Oct 18,2022

We have been diligently working to get bids, architects, contractors and projects underway that were discussed in the past Administrative Board meeting . As you have seen many of those projects have been completed or are underway. The report from House and Grounds will address those. We are utilizing the line of credit obtained from Simmons Bank. Most of you have already commented on the 13 parking lot poles that already have been changed, and more to come.

A report on the year-to-date financials was disturbing. Many people are behind on their annual pledges. Currently we are \$99,000 short of our 10 months projection. However, due to the diligence of our staff and a couple of staff vacancies, we are pretty close on expenses to income.

Stewardship will report the status of our annual stewardship drive in a few minutes so I'll not pre-empt their report.

We're pleased to announce we received a grant for \$10,000 from the UMC Development Fund toward the HVAC replacements last month.

The pre-school also received \$100,000+ grant which has already started

showing a difference in teacher bonuses, plumbing repairs and playground resurfacing.

Our largest project involves two entities: total replacement and change to LED of the lighting for both Poplar site and Sanctuary on the Square and the replacement of the antiquated HVAC control systems. Total cost including the completion of the outdoor lighting will be \$495,000. There are a couple of incentives that are bringing the project cost down: an estimated lighting rebate of over \$6,000 and a \$15,000 discount for using the same company for both projects.

House and Grounds proposed this, Trustees voted to approve, so now it was up to finance to determine how to pay for it. We were offered a 2% loan for the entire amount however it had a 5 years maximum term making the payment around \$8,600/mo. The utilities and maintenance savings were projected to be around \$4,500/mo and we couldn't see stressing our budget enough to accommodate the \$4,100/mo net negative.

After much discussion, it was decided to borrow \$260,000 from TVA at 2% for the 5 years term and pay the balance of \$230,000 from our line of credit, therefore paying it out over the 25 years term of the master loan. The TVA loan will be about \$4,500 per month which is exactly the projected monthly savings in utilities and maintenance, therefore making it a wash for our annual budget. After the TVA loan is paid off, we should have over \$50,000 per year in sustained savings.

Since this is a request for additional loan money, I am bringing the motion  
To Ad Bd from Finance.

Approval for CUMC to borrow \$260,000 from TVA at 2% for a period of 5 years  
to retrofit and upgrade lighting fixtures and replace the HVAC control system  
on both campuses.

Respectfully submitted

Don Gary  
Chairman, CUMC Finance Committee

marie read the motion;

Voted-- Yes to  
borrow \$260,000  
at 2% for a  
period of 5 years

**GENERAL FUND**  
**Fiscal Year Beginning 1/1/2022**  
**Budgeted Financial Statement for Period 9 September**

Account #/Description	2022 Budget Annual	2022 Budget YTD	2022 Actual YTD	12 Month Rolling Total
<b>I N C O M E</b>				
OPERATING INCOME	2,303,549.00	1,677,588.89	1,591,524.58	2,142,047.71
DESIGNATED INCOME	271,857.00	160,963.80	113,954.24	164,767.11
<b>TOTAL INCOME</b>	<b>2,575,406.00</b>	<b>1,838,552.69</b>	<b>1,705,478.82</b>	<b>2,306,814.82</b>
<b>EXPENSES</b>				
SUNDAY SCHOOL & OTHER	28,560.00	18,697.51	20,774.24	28,690.89
YOUTH	25,089.00	18,715.40	15,571.24	19,347.30
CAMPUS MIN & HIGHER ED	2,200.00	1,949.99	1,432.03	1,432.03
CONGREGATIONAL CARE 2016	5,475.00	2,821.93	601.18	407.80
FAMILY COUNCIL	3,000.00	2,250.00	1,933.91	2,828.91
EVANGELISM	20,916.00	13,742.24	13,812.07	18,363.81
MISSIONS	36,700.00	20,624.92	13,509.86	37,602.82
RECREATION	1,250.00	1,250.00	1,084.81	1,084.81
MUSIC MINISTRY	18,546.00	14,471.09	8,645.54	13,806.54
OTHER WORSHIP	13,885.00	8,856.63	5,754.66	9,301.19
AUDIO VISUAL COMMITTEE	15,530.00	11,559.00	13,908.84	17,157.83
PRAYER MIN/EMERGING PROGRAMS	5,600.00	2,800.02	799.80	840.37
KITCHEN COMMITTEE	1,000.00	800.00	3,034.51	3,102.22
STAFF SUPPORT	1,345,934.00	990,045.95	961,236.04	1,243,955.04
OFFICE OPERATIONS	66,855.00	51,900.67	53,825.16	71,444.46
OTHER (Professional Services)	84,250.00	58,164.76	48,389.50	57,856.58
CONF. ASKINGS & BEN	237,751.00	178,313.23	178,966.53	235,912.30
CHURCH PROPERTY	662,865.00	489,565.19	461,037.60	627,155.32
<b>TOTAL EXPENSES</b>	<b>2,575,406.00</b>	<b>\$1,886,528.53</b>	<b>1,804,317.52</b>	<b>2,390,290.22</b>
<b>INCOME OVER/UNDER EXPENSES</b>	<b>-</b>	<b>(47,975.84)</b>	<b>(98,838.70)</b>	<b>(83,475.40)</b>

**PRESCHOOL**  
**Fiscal Year Beginning 1/1/2022**  
**Budgeted Financial Statement for Period 9 September**

Account #/Description	2022 Budget Annual	2022 Budget YTD	2022 Actual YTD	12 Month Rolling Total
<b>INCOME</b>	<b>532,810.00</b>	<b>409,022.62</b>	<b>538,144.90</b>	<b>656,342.56</b>
<b>EXPENSES</b>	<b>511,742.00</b>	<b>356,582.68</b>	<b>450,163.28</b>	<b>584,148.68</b>
<b>INCOME OVER/UNDER EXPENSES</b>	<b>21,068.00</b>	<b>52,439.94</b>	<b>87,981.62</b>	<b>72,193.88</b>

**COMMON CUP**  
**Fiscal Year Beginning 1/1/2022**  
**Budgeted Financial Statement for Period 9 September**

Account #/Description	2022 Budget Annual	2022 Budget YTD	2022 Actual YTD	12 Month Rolling Total
<b>INCOME</b>	<b>-</b>	<b>-</b>	<b>6,583.92</b>	<b>7,742.29</b>
<b>EXPENSES</b>	<b>-</b>	<b>-</b>	<b>4,999.57</b>	<b>6,030.50</b>
<b>INCOME OVER/UNDER EXPENSES</b>	<b>-</b>	<b>-</b>	<b>1,584.35</b>	<b>1,711.79</b>

**BUILDING FUND**  
**Fiscal Year Beginning 1/1/2022**  
**Budgeted Financial Statement for Period 9 September**

Account #/Description	2022 Budget Annual	2022 Budget YTD	2022 Actual YTD	12 Month Rolling Total
<b>INCOME</b>	<b>-</b>	<b>-</b>	<b>241,103.41</b>	<b>299,633.26</b>
<b>EXPENSES</b>	<b>-</b>	<b>-</b>	<b>120,989.47</b>	<b>169,209.61</b>
<b>INCOME OVER/UNDER EXPENSES</b>	<b>-</b>	<b>-</b>	<b>120,113.94</b>	<b>130,423.65</b>

Admin Board Report  
10-30-2022  
Discernment Team: JD & Deborah

Introduction ~ DS:

JD Peeples and I, as the co-leaders of the Discernment Team and the Discernment Process for our church, would like to give you two updates today. First of our work since the last Admin Board meeting in June. And second remind you of the next steps.

The work and goal of the Discernment Team as presented by the Administrative Board has been: *To help our congregation understand better who we are and what we think as a whole and in parts around theology and governance of the United Methodist Church.*

Since June different sub-teams within the Discernment Team have worked diligently to educate the congregation through resources on our web-site, an Educational Session on August 28<sup>th</sup>, and we held 16 different “Listening Sessions” in small groups and Sunday schools with over 300 persons in attendance.



All of this work has culminated thus far in providing each of our members with a survey, think “opinion poll.” This survey will allow us to capture quantifiable data of the true pulse of our congregation on your views on these topics and whether or not CUMC should remain in The United Methodist denomination.

### **Process ~ JD:**

The Team went to great lengths to insure that as many church members were reached as possible.

- For a four week stretch we worked on collecting data through eNews publications, pulpit announcements, a video from JD and Deborah, as well as reminding persons in all the Listening Sessions.
- 700 Postcards were sent to persons for whom we have no cell or email address – this also made them aware that the survey was taking place.
- Over 350 updates to emails and cell numbers were made during this time.

1755 Surveys were sent out on October 17<sup>th</sup>. By Tuesday morning, Oct. 18<sup>th</sup> we had 366 or 21% response. As of Friday, Oct. 28, that number was up to 701 responses or 40%. A final reminder email will be sent to all who have not responded at 8:00 a.m. tomorrow morning. The survey closes at midnight Oct. 31<sup>st</sup>.

- We have also made available for those with no cell phone or email to come to the church during specific hours to allow them to take the survey.

One way to put in perspective the % of respondents is to look at our worship attendance averages. Any month we average between 550-750 in person and online. We feel good that this is a helpful benchmark.

### Moving Forward ~ DS:

Election Buddy has been the third party survey company that we have used. All responses are anonymous with no identifiable information. The Discernment Team has a meeting set for this Tuesday evening to begin reviewing the survey data. Here are a couple things to remember:

- The Discernment Team will be using the data from the survey, along with the feedback discussions from the Listening Sessions, to discern the pulse of the congregation around theology and governance for our church. And what that might mean for next steps with the information.
- This recommendation will be presented to the Administrative Board no later than January 22, 2023. If we are able to do so early, we will certainly work toward that end.

The survey data will be provided to the Administrative Board along with the Discernment Team report.

**Closing ~ JD:**

Please be in continued prayer for each of the members of our Discernment Team and for our great congregation as we move forward with vital mission and ministry opportunities.

- Other remarks you might want to make

Admin Board ~ Pastor's Report  
10-30-2022  
Dr. Deborah Suddarth

*All Saints*

October 16<sup>th</sup> was Laity Sunday! Bill Daniels, Melissa Brasher, and Clayton Davis did such an incredible job of bringing a wonderful message to our congregation of how we are all called to a Holy Life and how it looks different for all of us. We have such incredible and strong leadership in this congregation – I give great thanks for each of you for stepping up to preach!

I give great thanks to those leaders who are rolling off the Administrative Board or Committees this year! I give great thanks to all who have said “yes” to rolling onto the Admin Board and Committees for 2023! Our staff, our Executive Pastors, our leadership – each of you – we can not be the hands and feet of Christ in this community without YOU! Thank you!!

You have heard from many of our leaders tonight reporting on different aspects of the life of our congregation – from renovations on both campuses to supporting two clergy through the Residence in Ministry program. We voted on a slate of Leadership for 2023 and a loan for LED and HVAC needs. You heard where we stand on our giving to date and our stewardship for next year – both are down. And you heard from JD and I of the Discernment Team process and the awaited results from the survey that closes tomorrow.

**Church Family ... we are truly at a crossroads.** There are so many signs of life through the ministries of our congregation

and yet we know that something looms large in front of us as we unpack the true pulse of our congregation in the coming weeks.

In spite of what lies ahead ... our worship attendance numbers remain on par or stronger than worship attendance pre-COVID. Some of this is picking up more people on-line post Covid. Yet we are reaching more people. Wednesday Nights have come alive around this place with great numbers of children, youth, and adults gathering around a meal and breaking into multiple studies.

I am not trying to be PollyAnna – even though that is my preferred outlook on life. What I want you to hear is this ... Despite the theological divide that is among us, we continue to work together faithfully to accomplish great things! And I want us to remember this “working together faithfully” spirit as the Discernment Team brings a recommendation forth from the surveys and Listening Sessions. The discernment work is not over just because we have checked boxes on a survey. The harder discernment/ “working together faithfully” spirit work ... may just lie in front of us over the next weeks and months.

This is when I call on each of us to dig deep into our spiritual maturity to be 24/7 prayer warriors, to have patience with each other as we determine God’s direction, to have compassion for each other when we disagree, to have wisdom to know when to speak and when to listen, to have love for your fellow brothers and sisters in Christ like you’ve never had to show before. YOU