

Collierville United Methodist Church

Our vision: Reaching out to transform lives by extending God's love to all

RECEPTION TASK TEAM

Job Description

Overview / Purpose

The purpose of this task team is to create a welcoming environment for special meetings and group events. This in turn promotes the church's vision and mission by exhibiting radical hospitality to our guests.

Meetings

Quarterly with additional planning prior to events

Composition

- Volunteers that have expressed interest

Events (current)

- Hosting district clergy meetings and various other district wide events
 - Providing greeters & refreshments
- Church open houses
 - Providing greeters & refreshments
- Various receptions – providing greeters & refreshments
 - Funerals
 - Baccalaureate
 - Chamber Music series
 - Athletic events

Length of Service

- 2 years

CORE VALUES

SCRIPTURE: Led by God's Word

LOVE: Growing in God's Grace

HUMILITY: Walking w/God

SERVANTHOOD: Living as God's Servants

MISSION: Reaching out in God's Love, Justice & Mercy

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Chairperson

Overview:

This leader must have a passion for making people feel welcome and comfortable. Useful skills are to be able to work and coordinate events with others to show our church's radical hospitality throughout the year.

- Maintain a healthy and growing spiritual life and lead others to do the same
- Elect a Vice-Chair and a secretary to record minutes at the first meeting of the year
- Communicate with your staff liaison to discuss the agenda for the meetings

Coordinate

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Other Committees you will serve on

- Council on Ministries