

## **Administrative Board Meeting April 14, 2019**

Board Chairman, Bill Daniels, welcomed everyone and called the meeting to order at 6:30 p.m.

### **LOVING**

John Duncan provided the devotion and opening prayer. What do the words “Here am I, send me” mean to you? John reminded us to use the words from Isaiah 6:8 and use the opportunity to be Jesus in somebody else’s life.

### **LEARNING**

The group recited the vision statement.

Bill reviewed the Covenant Scoreboard and asked members to record the number of times they prayed for the leadership of our congregation on the notepad going around. The scoreboard count taken at the January 27, 2019 meeting showed that our leadership was covered in prayer 51% of the days between 01/27/2019 and 04/14/19 meetings.

The minutes from the January 27, 2019 meeting were distributed to the board via email for review. Hearing no revisions or corrections, Bill called for a motion to accept the minutes as written. Bill Bice moved that the minutes be accepted with Tommy Hart seconding the motion. The motion passed by unanimous voice vote.

Four clipboards were sent around with names of members the church has not had contact with. These names are being read for the first time at this fall’s Charge Conference. Information written tonight on the clipboards will help the church make a reasonable attempt to contact them. They will have to go through 2 more readings before being deleted from the membership rolls.

We are still learning this year about the CUMC Core Values. They are: Scripture, Love, Humility, Servanthood and Mission. Rev. Atkinson spoke about the core value of Love.

### **LEADING**

#### **Business Reports**

##### **Treasurer’s Report – David Jackson**

Cash balances offered were for accounts reconciled as of March 2019. Total cash balance of all accounts: \$1,013,664.48. Specific balance information is as follows:

- General Fund \$ 104,767.35
- General Fund Reserve \$ 42,000.00
- ALL IN (Bldg. Fund) \$ 47,211.73
- Designated Funds (Memorial) \$270,982.17
- Preschool \$ 93,973.75
- Youth Fund \$113,186.52
- Common Cup \$ 22,692.90
- Mary Louise Cox Fund \$210,578.20

- United Methodist Foundation \$108,271.86  
(Mary Louise Cox)

Debt balance is \$4,130,836.76. There was a direct payment to the line of credit in the amount of \$30,980.66.

The total of the United Methodist Foundation Endowment accounts: \$241,031.46. Specific balance information is as follows:

- General Fund \$ 39,846.16
- Scholarship Fund \$ 14,329.08
- Property Fund \$ 25,894.18
- Mission Fund \$156,561.41
- Worship, Music & Organ \$ 4,400.63

**Finance Report - Preston Carpenter**

Preston reported that the 2019 actual income is \$654,722.13. Projected giving is down about 40% so far this year and the Easter offering will be received in the 2<sup>nd</sup> quarter. All In giving is also down \$60-70,000.00 over last year’s giving. As a group and leaders of the church we need to encourage other members to give and tithe.

Actual expenses for 2019 are \$605,820.73. We are \$48,901.40 income over expenses because expenses have been down and we haven’t taken in or out the All In money.

**Preschool** – actual numbers for 2019 – Income of \$206,001.02 with expenses of \$130,049.90. The Preschool has an income over expense total of \$75,951.12. **Common Cup** – actual numbers for 2019 – Income of \$1,553.69 with expenses of \$2,728.77. The Common Cup has expense over income of \$1,175.08. The Common Cup purchased a credit card machine which relates to some of the overage.

The Building Fund actual year to date giving is \$77,565.11 with expenses of \$131,220.14. Expenses include a roll-over of \$60-70,000 that we paid in from a roll-over from December 2018.

**Endowment Committee – Rick Smith**

Two handouts were passed around. The single sheet contains the Endowment Fund Year End Account Balances. There are 4 of the 5 funds founded in 2004, the Worship Fund began in 2015. No money can be disbursed from any of the funds until they have reached \$100,000.00 on the first business day of the calendar year. The Mission Fund is the only fund that currently has reached that amount.

The second handout outlines the changes the Endowment Fund Committee is proposing. The change entails taking the 5 funds and making them into 2 funds. Mission Fund would stay intact but the Property, General, Scholarship and Worship funds would be combined, in percentage shares, into one Collective Fund. The second sheet of the handout contains existing charter language and the proposed change to the entire section “Gifts to the Fund”. The third sheet of the handout explains how amendments to the charter are approved. The Endowment

Committee does not think they are altering the stated purpose, but are simply trying to get funds available to disperse more quickly. The endowment fund receives 10% of the All In giving. Last year the Committee placed all those fund into the Mission Fund as it was closest to reaching the point of utilizing the funds. The Committee would then propose that next year's All In giving funds be added to the Collective Fund to get it up to the \$100,000 threshold and then be able to start dispersing those funds next year. Discussion ensued and questions were answered.

Bill recapped that any change to be made to the Endowment Fund Charter would have to be made by Charge Conference. Rick and the committee are asking the administrative board to propose a resolution in support of the change. Rev. Atkinson clarified that the Endowment Committee has provided the resolution with it proposal tonight and no second is needed. A voice vote in support of the resolution was taken and it was unanimous in support.

### **SPRC Report – Nelson Campany**

Nelson reported there are several staff openings. The Committee has revised those job descriptions and have posted them. The Committee is hopeful they will start interviewing candidates soon.

The second item is to report that Christy Brown has moved through the District Committee on Ministry and she continues on her path towards ordination. The hope is that after ordination Christy will continue with us.

### **Pastor's Report – David Atkinson**

Rev. David Atkinson lifted several things: 1. Congregational Care – Melanie Duncan, leader. They have been very intentional about going over the hospital list and deaths to help those families feel connected to the church. 2. Children's Ministry – Cindy Lamb, director. David expressed appreciation about the Eggstravaganza and reaching out into the community. 3. SNAP – Blaine Tooley, leader. The program has now grown into two separate groups. Blaine has found great lay leadership to help him.

David mentioned two volunteer efforts in our church – the rummage sale and annual conference. He expressed appreciation for everything our volunteer lay leaders do for these two events.

On the Sunday of Annual Conference, there will be a one service where the Bishop will be delivering the message. We will be in the middle of the series "Inside Out" which is based on the church's vision and the Bishop could speak about God's love.

Christy Brown - we are expecting more things to come from her. We are very fortunate to have her serving with us and that we have the ability to help nurture her. Her strengths of small groups and evangelism are making a huge impact in our church. Christy will be considered a local pastor assigned to us part-time. Then she will be a commissioned resident (probationary period) for a year after going in front of the Board of Ordained Ministers of our Conference next year.

### **Closing**

Bill reminded the group that there are other important upcoming event dates at the bottom of the agenda. September 24<sup>th</sup> the COM has a celebration of volunteers day. On August 25<sup>th</sup>, that is the called Charge Conference where the amendments to the Endowment Committee's Charter will be voted on. The next administrative board meeting will also be August 25, 2019 at 6:30 p.m.

Bill offered the closing prayer. The meeting was adjourned at 7:34 p.m.

Respectfully submitted,

Michelle Taylor  
Recording Secretary