**Administrative Board Meeting**

**November 4, 2018**

Board Chairman, Bill Daniels, welcomed everyone, gave the group a reminder to sign in and called the meeting to order at 6:30 p.m.

**LOVING**

 John Duncan provided the devotion and challenged everyone to find their Treasure Trove.

**LEARNING**

 The minutes from the November 4, 2108 meeting was distributed to the board via email for review. Hearing no discussion or revisions to the minutes, Bill called for a motion to accept the minutes as written. Bill Bice moved that the minutes be accepted with J.D. Peeples seconding the motion. The motion passed by unanimous voice vote.

Bill reviewed the Covenant Scoreboard and asked members to record the number of times they prayed for the leadership of our congregation on the notepad going around The scoreboard count taken at the November 4, 2018 meeting showed that our leadership was covered in prayer 51% of the days between 9/9/2018 and 11/4/2018 meetings.

 Dr. Suddarth spoke on balance between faith and works from Chapter 6 from the book Living as United Methodist Christians. The group recited the Wesley Covenant Prayer and the prayer is attached to these minutes.

 Dr. Suddarth also announced the Next Faith Steps for November, December and January.

 Bill requested the group recite the church’s vision together.

**LEADING**

**Business Reports**

**Treasurer’s Report – David Jackson**

 Cash balances offered were for accounts reconciled as of September 30, 2018. Total cash balance of all accounts: $980,542.41. Specific balance information is as follows:

* General Fund $ 86,558.60
* General Fund Reserve $ 11,510.11
* ALL IN (Bldg. Fund) $ 72,358.80
* Memorial $322,496.12
* Preschool $ 53,429.45
* Youth Fund $ 94,546.93
* Common Cup $ 21,688.42
* Mary Louise Cox Fund $210,429.26
* United Methodist Foundation $107,524.72

(Mary Louise Cox)

Debt balance is $4,445,277.04. The balance on the line of credit is $22,112.42.

 The total of the United Methodist Foundation Endowment accounts: $215,013.91. Specific balance information is as follows:

* General Fund $ 39,896.20
* Scholarship Fund $ 14,124.79
* Property Fund $ 25,805.16
* Mission Fund $131,621.27
* Worship, Music & Organ $ 3,566.49

**Finance Report - Preston Carpenter**

 Preston reminded the group that we are still in the midst of the stewardship campaign and as leaders we should pray for and remind others to support the church with their giving. The total income year to date is $2,120,927.58 with total expenses of $2,061,575.85. That gives an income over expenses of $59,351.73. Preschool total income year to date is $390,483.30 with total expenses of $371,269.92 for an income over expense is $19,213.38. Common Cup total income year to date is $6,252.60 with total expenses of $3,994.17. The income over expense is $2,258.43. The Building Fund total income year to date is $319,244.57 with total expenses of $215,593.65. Total income over expenses is $67,650.92. Please see the attached handout for more specific information.

Preston requested prayer for the Finance Committee at their upcoming planning session so they can balance the church’s needs with the fiscal resources.

**SPRC Report – Nelson Campany**

Nelson reported that the SPRC committee recommended a 2% increase for all staff and some merit raises. Christy Brown was unanimously approved to continue her candidacy for ordained ministry. Nelson then presented the three 2019 clergy compensation packages for approval so that they can be submitted for urther approval at the upcoming Cluster Charge Conference.

 Kathy Larsen – compensation package total $62,475.20. Bill Daniels restated the compensation package for the group and as it came as a recommendation from a committee, no motion needed. Hearing no discussion or debate Bill called for the voice vote on the recommendation. The recommended compensation package was approved by unanimous voice vote.

 Deborah Suddarth - compensation package total $99,610.00. Bill Daniels restated the compensation package for the group and as it came as a recommendation from a committee, no motion needed. Hearing no discussion or debate Bill called for the voice vote on the recommendation. The recommended compensation package was approved by unanimous voice vote.

 David Atkinson - compensation package total $136,760.00. Bill Daniels restated the compensation package for the group and as it came as a recommendation from a committee, no motion needed. Hearing no discussion or debate Bill called for the voice vote on the recommendation. The recommended compensation package was approved by unanimous voice vote.

**Trustee’s Report – John McCarty**

 John reported that the Trustee’s Annual Report was completed with the help of Rev. Suddarth. John provided an update about the columbarium.

**Lay Leadership (Nominating Committee) - Deborah Suddarth**

Deborah reported additions and corrections to the nominations list.

* Nita Brewer is nominated for Library
* Kathy Hendron added to the Preschool committee for the class of 2021
* Karl Morrison added to the Staff/Parish Relations Committee for the class of 2019

At the bottom of page 3 of the nominations list, there are 5 additional explanations for changes to committee names and organization to submit to the Charge Conference.

Bill called for discussion and debate regarding the nomination list. Hearing none, a voice vote was taken and the nominations list as submitted by the Lay Leadership committee was unanimously approved.

**Pastor’s Report – David Atkinson**

 Rev. David Atkinson voiced his appreciation to the Finance Committee for a fiscally responsible budget for the giving of our church. Rev. Atkinson mentioned two important upcoming dates. First, the Cluster Charge Conference will be on November 11, 2018 at 5:00 p.m. at Emmanuel UMC. Second is November 18, 2018 from 4:30-6 p.m. Revs. Suddarth and Atkinson will lead a discussion about the Way Forward. This is the document that is being presented at the special called General Conference in St. Louis is February 2019.

Bill reminded the group that there are other important upcoming event dates at the bottom of the agenda. The Spiritual Leadership Training for returning and new leaders is scheduled for January 13, 2019 from noon – 3 p.m. The next administrative board meeting will be January 27, 2019 at 6:30 p.m.

Bill also called attention to the handout regarding the opening of the second location of the Neighborhood Resource Center opening at St. Mark Missionary Baptist Church. There is an open house and job fair scheduled on November 17, 2018 from 9 a.m. to 1 p.m. at St. Mark’s church. Local businesses are encouraged to participate in the job fair.

John McCarty offered the closing prayer. The meeting was adjourned at 7:19 p.m.

Respectfully submitted,

Michelle Taylor

Recording Secretary