

2010/2011 Enrollment Form
COLLIERVILLE UNITED METHODIST CHURCH PRESCHOOL
454 W. POPLAR, COLLIERVILLE, TN 38017
Office 853-8636 Fax 854-4584
Director – Susan French Asst. Director – Peggy Fritz
www.colliervilleumc.org
FOR OFFICE STAFF ONLY:

Date: _____ Time: _____ Check #: _____ Amt: _____

Child Information:

Name of Child: _____ Child likes to be called: _____ Sex: M F Date of Birth: _____
Address: _____ City _____ State _____ Zip code _____
Home Phone _____ E-mail address _____

Parent / Guardian & Family Information:

Mother's Name: _____ Work Phone: _____ Cell phone: _____ Employer: _____
Father's Name: _____ Work Phone: _____ Cell phone: _____ Employer: _____
Names and ages of any siblings: _____ age _____ age _____
_____ age _____ age _____

If parents are separated or divorced, please provide custody arrangement information: _____

What language, if not English, is spoken in the home? _____

Emergency / Release Information:

Emergency contacts: (1) _____ Phone Numbers: _____
(2) _____ Phone Numbers: _____

Name of Physician: _____ Phone: _____

Allergies: _____ Surgeries: _____

Ongoing / recurrent medical condition(s): _____

Diagnosed disabilities: _____ Does your child have an IEP (Individualized Education Plan)? _____

Enrollment Information: (Complete the information below based on age as of 09/30/10).

Toddlers Birth date 10/01/08 to 09/30/09 _____ Mon _____ Wed _____ Fri or _____ Tues _____ Thurs
(Choose one, two, or three days within M/W/F or T/TH program)

Younger 2 Year olds Birth date 04/01/08 to 09/30/08 _____ Mon _____ Wed _____ Fri or _____ Tues _____ Thurs
(Choose one, two, or three days within M/W/F or T/Th program)

Older 2 Year olds Birth date 10/01/07 to 03/31/08 _____ Mon _____ Wed _____ Fri or _____ Tues _____ Thurs
(Choose one, two, or three days within M/W/F or T/Th program)

Three Year olds Birth date 10/01/06 to 09/30/07 _____ Mon / Weds / Fri and/or _____ Tues/ Thurs
Must be potty trained by 8/15/10

Pre-Kindergarten (4 Year olds) _____ Mon / Weds / Fri and/or _____ Tues/Thurs
Birth date 10/01/05 to 09/30/06

Jr. Kindergarten Must be 5 years old by 09/30/10 _____ Monday through Friday

Required Signature:

I have completed this form and all other required forms for enrollment. I understand that the school reserves the right to dismiss any student whose presence in the school is considered detrimental either to the student's or the school's best interest.

Signature: _____ Date: _____

The following information will be beneficial to the preschool administration and teachers in working with your child. Please be assured that all information will be kept confidential.

Please provide a brief description of your child's personality. _____

What positive disciplinary methods are used at home? _____

Does your child have any special fears or apprehensions? _____

Does your child take a nap at home? If so, please provide length of nap time and any special routines or toys used. _____

Please check the following:

	Yes	No
Potty trained (all children 3 and above must be potty trained)		
Does he/she tell you when he/she needs to go? _____	_____	_____
Can he/she manage his/her clothes by him/herself? _____	_____	_____
What word does he/she use for urinating? _____		
What word does he/she use for a bowel movement? _____		

Child's Health History Checklist

The answers to these questions will help us to know if your child has any medical problems. We need this information in case of an emergency and we are unable to reach you right away. Please circle the right answer and list any relative information in the space provided.

Pregnancy and Birth

Yes No Were there any problems during pregnancy or at your child's birth? Please explain: _____
Yes No Was his/her birth weight under 5 1/2 pounds?
Yes No Were there any complications at the hospital? Please explain: _____

Medical Problems

Yes No Has your child ever been in the hospital overnight?
Yes No Is your child taking any medication on a regular basis?
Yes No Any allergies or reactions to medicine, DTP or other shots, or insects?
Yes No Does your child have asthma or wheezing?
Yes No Does your child have speech or hearing problems?
Yes No Does your child have trouble with his/her eyes or with vision?
Yes No Has your child had tonsillitis?
Yes No Has your child had a bladder or kidney infection?
Yes No Does he/she have burning when urinating?
Yes No Does he/she have seizures, fits or shaking spells?
Yes No Have you ever been told your child has a heart murmur?
Yes No Is your child able to play as hard as other children?
Yes No Has your child ever had a bumpy, swollen reaction to the TB skin test?
Yes No Has your child ever been exposed to anyone having TB?
Yes No Has your child ever had worms?
Yes No Does your child scratch his/her genital area?
Yes No Is his/her bottom or genitals red or sore?
Yes No Is your child a hemophiliac (free bleeder)?
Yes No Is your child on a heart monitor?
Yes No Does your child have tubes in his/her ears?

I do hereby authorize emergency medical care.

Signature: _____

Date: _____

At the time of enrollment, you will be expected to pay a non-refundable registration fee, May 2011 tuition, and any applicable classroom fees for activities and workbooks. To assist you in calculating the amount due at this time, please refer to the information provided below.

Toddlers

	One Day	Two Days	Three Days
Non-refundable Registration Fee	\$ 60.00	\$ 60.00	\$ 60.00
Activity Fee	15.00	15.00	15.00
May 2011 Tuition	72.00	144.00	216.00
Total Due - Toddlers	\$147.00	\$219.00	\$291.00

Two Year Olds

	One Day	Two Days	Three Days
Non-refundable Registration Fee	\$ 60.00	\$ 60.00	\$ 60.00
Activity Fee	30.00	30.00	30.00
May 2011 Tuition	72.00	144.00	216.00
Total Due – Two Year Olds	\$162.00	\$234.00	\$306.00

Three Year Olds

	Two Days	Three Days	Five Days
Non-refundable Registration Fee	\$ 60.00	\$ 60.00	\$ 60.00
Activity Fee	35.00	35.00	70.00
Workbook Fee	30.00	30.00	30.00
May 2011 Tuition	144.00	216.00	360.00
Total Due – Three Year Olds	\$269.00	\$341.00	\$520.00

Pre-Kindergarten (Four Year Olds)

	Two Days	Three Days	Five Days
Non-refundable Registration Fee	\$ 60.00	\$ 60.00	\$ 60.00
Activity Fee	50.00	50.00	100.00
Workbook Fee	40.00	40.00	40.00
May 2011 Tuition	144.00	216.00	360.00
Total Due – Four Year Olds	\$294.00	\$366.00	\$ 560.00

Junior Kindergarten (Five Year Olds)

	Five Days
Non-refundable Registration Fee	\$ 60.00
Activity Fee	100.00
Workbook Fee	40.00
May 2011 Tuition	380.00
Total Due – Five Year Olds	\$580.00

Information And Fees Required At Time Of Enrollment

(Enrollment forms will not be accepted unless accompanied by all information and fees.)

- 1) Enrollment Form
- 2) Most recent Tennessee Child Health Record from Doctor (Record must be signed in Section IV)
- 3) TB test required for all children born outside the United States
- 4) Check for total amount due (see above)

COLLIERVILLE UNITED METHODIST CHURCH PRESCHOOL
2010 – 2011 ENROLLMENT

It is that time of year where we begin preparing for the next school year. We have another exciting year planned and look forward to having the opportunity to share it with your child!

Enrollment Schedule

Beginning Monday, January 4, 2010: Enrollment forms sent home with currently enrolled students. Enrollment forms for siblings of currently enrolled students, church members and the public can be picked up in the preschool office or from the website (colliervilleumc.org)

Monday, January 11, 2010: Enrollment of currently enrolled students.

Monday, January 25, 2010: Enrollment of siblings of current students starts.

Monday, February 1, 2010: Enrollment of church member's children starts.

Monday, February 8, 2010: Enrollment of general public starts.

Key Information

Our classes fill quickly so please come fully prepared with all information needed. You will need to have a completed enrollment form, a current Health Immunization form and payment. We will fill classes on a first come, first serve basis for each section of enrollees. If you are unable to bring in the enrollment form on the appropriate date, please assign someone else the task since no enrollment forms will be accepted early.

At registration, three and four year olds have the option of registering for five days a week. If we have sufficient enrollment, we will have a five day-a-week class with the same teacher. If not, we will have a MWF session and a TTH session with different teachers.

Teacher requests can not be guaranteed. All classes will be filled based on age and gender.

Tuition Costs

All fees are due at the time of registration. Monthly tuition for the 2010/2011 school year is as follows:

One day a week	\$ 72.00 monthly
Two days a week	144.00 monthly
Three days a week	216.00 monthly
Five days a week	360.00 monthly
Junior Kindergarten	380.00 monthly

Tuition is due on the 1st of each month and late after the 10th, starting on September 1, 2010.

Remember the prepaid tuition you pay at registration is for May 2011 and you will be expected to pay September tuition when school starts.